

# VET FEE-HELP

## Course Schedule

### 2016 Intake Commencement date for April



**Qualification:** CPP50307 Diploma of Property Services (Agency Management)

**Course of Study:** Diploma of Property Services (Agency Management) GROUP 7

**Duration:** 12 Months

**Delivery Modes:** eLearning, Correspondence and Blended

**\* This course is made up of 6 Units of Study**

| Unit of Study     | Clusters  | Unit Of Competency | Unit Description   | Administrative Date | Comm. Date | Census Date | Comp. Date | Unit Hours | Tuition Fee | EFTSL |
|-------------------|-----------|--------------------|--|---------------------|------------|-------------|------------|------------|-------------|-------|
| Part 1<br>DPS-7/1 | Cluster 1 | CPPDSM4007A        | Identify legal and ethical requirements of property management to complete agency work | 29/03/16            | 04/04/16   | 18/04/16    | 05/06/16   | 145        | \$1700      | .20   |
|                   |           | CPPDSM4009B        | Interpret legislation to complete agency work  |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4015B        | Minimize agency and consumer risk  |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4008A        | Identify legal and ethical requirements of property sales to complete agency work      |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4080A        | Work in the real estate industry   |                     |            |             |            |            |             |       |
|                   |           | CPPDSM5018A        | Ensure a safe workplace in the property industry                                       |                     |            |             |            |            |             |       |
| Part 2<br>DPS-7/2 | Cluster 2 | CPPDSM4017A        | Negotiate effectively in property transactions   |                     |            |             |            |            |             |       |
|                   |           | BSBMGT502B         | Manage people performance  |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4005A        | Establish and build client-agency relationships  |                     |            |             |            |            |             |       |
|                   |           | BSBMGT605B         | Provide leadership across the organization   |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4056A        | Manage conflict and disputes in the property industry                                  |                     |            |             |            |            |             |       |
|                   |           | BSBLED401A         | Develop teams and individuals  |                     |            |             |            |            |             |       |
| Part 3<br>DPS-7/3 | Cluster 3 | CPPDSM4018A        | Prepare and present property reports   | 01/08/16            | 15/08/16   | 02/10/16    | 70         | \$1700     | .08         |       |
|                   |           | CPPDSM4003A        | Appraise property  |                     |            |             |            |            |             |       |
| Part 4<br>DPS-7/4 | Cluster 4 | CPPDSM4011A        | List property for lease  | 03/10/16            | 17/10/16   | 04/12/16    | 60         | \$1700     | .08         |       |
|                   |           | CPPDSM4012A        | List property for sale   |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4013A        | Market property for lease  |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4014A        | Market property for sale   |                     |            |             |            |            |             |       |

# VET FEE-HELP

## Course Schedule

### 2016 Intake Commencement date for April



|                           |                  |             |  |  |          |                 |          |     |           |     |
|---------------------------|------------------|-------------|--|--|----------|-----------------|----------|-----|-----------|-----|
| <b>Part 5<br/>DPS-7/5</b> | <b>Cluster 5</b> | CPPDSM4022A | Sell and finalize the sale of property by private treaty |  | 05/12/16 | <b>19/12/16</b> | 05/02/17 | 170 | \$1700    | .22 |
|                           |                  | CPPDSM4010A | Lease property   |  |          |                 |          |     |           |     |
|                           |                  | CPPDSM4016A | Monitor and manage lease or tenancy agreement            |  |          |                 |          |     |           |     |
|                           |                  | CPPDSM4019A | Prepare for auction                                      |  |          |                 |          |     |           |     |
|                           |                  | CPPDSM4004A | Conduct auction  |  |          |                 |          |     |           |     |
| <b>Part 6<br/>DPS-7/6</b> | <b>Cluster 6</b> | BSBSMB406A  | Manage small business finances                           |  | 06/02/17 | <b>17/02/17</b> | 02/04/17 | 140 | \$1500    | .18 |
|                           |                  | BSBRKG304B  | Maintain business records                                |  |          |                 |          |     |           |     |
|                           |                  | CPPDSM4006A | Establish and manage agency trust accounts               |  |          |                 |          |     |           |     |
| Total Hours:              |                  |             |  |  |          |                 |          | 860 | \$ 10,000 | 1.0 |

# VET FEE-HELP

## Course Schedule

### 2016 Intake Commencement date for April



**Qualification:** CPP50307 Diploma of Property Services (Agency Management)

**Course of Study:** Diploma of Property Services (Agency Management) GROUP 8

**Duration:** 12 Months

**Delivery Modes:** eLearning, Correspondence and Blended

**\* This course is made up of 6 Units of Study**

| Unit of Study     | Clusters  | Unit Of Competency | Unit Description   | Administrative Date | Comm. Date | Census Date | Comp. Date | Unit Hours | Tuition Fee | EFTSL |
|-------------------|-----------|--------------------|--|---------------------|------------|-------------|------------|------------|-------------|-------|
| Part 1<br>DPS-8/1 | Cluster 1 | CPPDSM4007A        | Identify legal and ethical requirements of property management to complete agency work | 13/04/16            | 18/04/16   | 02/05/16    | 19/06/16   | 145        | \$1700      | .20   |
|                   |           | CPPDSM4009B        | Interpret legislation to complete agency work  |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4015B        | Minimize agency and consumer risk  |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4008A        | Identify legal and ethical requirements of property sales to complete agency work      |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4080A        | Work in the real estate industry   |                     |            |             |            |            |             |       |
|                   |           | CPPDSM5018A        | Ensure a safe workplace in the property industry                                       |                     |            |             |            |            |             |       |
| Part 2<br>DPS-8/2 | Cluster 2 | CPPDSM4017A        | Negotiate effectively in property transactions   |                     |            |             |            |            |             |       |
|                   |           | BSBMGT502B         | Manage people performance  |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4005A        | Establish and build client-agency relationships  |                     |            |             |            |            |             |       |
|                   |           | BSBMGT605B         | Provide leadership across the organization   |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4056A        | Manage conflict and disputes in the property industry                                  |                     |            |             |            |            |             |       |
|                   |           | BSBLED401A         | Develop teams and individuals  |                     |            |             |            |            |             |       |
| Part 3<br>DPS-8/3 | Cluster 3 | CPPDSM4018A        | Prepare and present property reports   |                     | 15/08/16   | 29/08/16    | 16/10/16   | 70         | \$1700      | .08   |
|                   |           | CPPDSM4003A        | Appraise property  |                     |            |             |            |            |             |       |
| Part 4<br>DPS-8/4 | Cluster 4 | CPPDSM4011A        | List property for lease  | 17/10/16            | 31/10/16   | 18/12/16    | 60         | \$1700     | .08         |       |
|                   |           | CPPDSM4012A        | List property for sale   |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4013A        | Market property for lease  |                     |            |             |            |            |             |       |
|                   |           | CPPDSM4014A        | Market property for sale   |                     |            |             |            |            |             |       |

# VET FEE-HELP

## Course Schedule

### 2016 Intake Commencement date for April



|                   |           |             |  |  |          |                 |          |     |           |     |
|-------------------|-----------|-------------|--|--|----------|-----------------|----------|-----|-----------|-----|
| Part 5<br>DPS-8/5 | Cluster 5 | CPPDSM4022A | Sell and finalize the sale of property by private treaty |  | 19/12/16 | <b>02/01/17</b> | 19/02/17 | 170 | \$1700    | .22 |
|                   |           | CPPDSM4010A | Lease property   |  |          |                 |          |     |           |     |
|                   |           | CPPDSM4016A | Monitor and manage lease or tenancy agreement            |  |          |                 |          |     |           |     |
|                   |           | CPPDSM4019A | Prepare for auction                                      |  |          |                 |          |     |           |     |
|                   |           | CPPDSM4004A | Conduct auction  |  |          |                 |          |     |           |     |
| Part 6<br>DPS-8/6 | Cluster 6 | BSBSMB406A  | Manage small business finances                           |  | 20/02/17 | <b>03/03/17</b> | 16/04/17 | 140 | \$1500    | .18 |
|                   |           | BSBRKG304B  | Maintain business records                                |  |          |                 |          |     |           |     |
|                   |           | CPPDSM4006A | Establish and manage agency trust accounts               |  |          |                 |          |     |           |     |
| Total Hours:      |           |             |  |  |          |                 |          | 860 | \$ 10,000 | 1.0 |