Course Schedule



2016 Intake Commencement date for January

Qualification: CPP50307 Diploma of Property Services (Agency Management) Course of Study: Diploma of Property Services (Agency Management) GROUP 1

Duration: 12 Months

Delivery Modes: eLearning, Correspondence and Blended

* This course is made up of 6 Units of Study

Unit of Study	Clusters	Unit Of Competency	Unit Description	Administrative Date	Comm. Date	Census Date	Comp. Date	Unit Hours	Tuition Fee	EFTSL
Oint of Study	Clusters	CPPDSM4007A	Identify legal and ethical requirements of property management to complete agency work	Date	Date	Date	Date	Tiours	166	
		CPPDSM4009B	Interpret legislation to complete agency work							
	Cluster 1	CPPDSM4015B	Minimize agency and consumer risk		04/01/16	18/01/16	06/03/16	145	\$1700	.20
Part 1 DPS-1/1		CPPDSM4008A	Identify legal and ethical requirements of property sales to complete agency work				06/03/16	145		.20
		CPPDSM4080A	Work in the real estate industry							
		CPPDSM5018A	Ensure a safe workplace in the property industry							
		CPPDSM4017A	Negotiate effectively in property transactions							
	Cluster 2	BSBMGT502B	Manage people performance	30/12/15	07/03/16	18/03/16	01/05/16	275	\$1700	
		CPPDSM4005A	Establish and build client-agency relationships							
Part 2		BSBMGT605B	Provide leadership across the organization							.24
DPS-1/2		CPPDSM4056A	Manage conflict and disputes in the property industry							
		BSBLED401A	Develop teams and individuals							
Part 3	Cluster 3	CPPDSM4018A	Prepare and present property reports		02/05/16	16/05/16	03/07/16	70	\$1700	.08
DPS-1/3	Cluster 3	CPPDSM4003A	Appraise property					70		.08
		CPPDSM4011A	List property for lease							
Part 4 DPS-1/4	Cluster 4	CPPDSM4012A	List property for sale		04/07/16	18/07/16	04/09/16	60	\$1700	
		CPPDSM4013A	Market property for lease							.08
		CPPDSM4014A	Market property for sale							

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Developed by: JJeffery

Approved by: DJackson

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Part 5 DPS-1/5	Cluster 5	CPPDSM4022A	Sell and finalize the sale of property by private treaty	05/09/16	19/09/16	06/11/16	170		
		CPPDSM4010A	Lease property					\$1700	
		CPPDSM4016A	Monitor and manage lease or tenancy agreement						.22
		CPPDSM4019A	Prepare for auction						
		CPPDSM4004A	Conduct auction						
Part 6 DPS-1/6	Cluster 6	BSBSMB406A	Manage small business finances	07/11/16	21/11/16	08/01/17		\$1500	
		BSBRKG304B	Maintain business records				140		.18
		CPPDSM4006A	Establish and manage agency trust accounts						
		•				Total Hours:	860	\$ 10,000	1.0

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Course Schedule



2016 Intake Commencement date for January

Qualification: CPP50307 Diploma of Property Services (Agency Management) Course of Study: Diploma of Property Services (Agency Management) GROUP 2

Duration: 12 Months

Delivery Modes: eLearning, Correspondence and Blended

* This course is made up of 6 Units of Study

Unit of Study	Clusters	Unit Of Competency	Unit Description	Administrative Date	Comm. Date	Census Date	Comp. Date	Unit Hours	Tuition Fee	EFTSL
Sint of Study	Clusters	CPPDSM4007A	Identify legal and ethical requirements of property management to complete agency work	Dute	Dute	Dutc	Dutc	liouis	100	
		CPPDSM4009B	Interpret legislation to complete agency work							
	Cluster 1	CPPDSM4015B	Minimize agency and consumer risk		18/01/16	01/02/16	20/03/16	145	\$1700	.20
Part 1 DPS-2/1		CPPDSM4008A	Identify legal and ethical requirements of property sales to complete agency work							.20
		CPPDSM4080A	Work in the real estate industry							
		CPPDSM5018A	Ensure a safe workplace in the property industry							
		CPPDSM4017A	Negotiate effectively in property transactions							
	Cluster 2	BSBMGT502B	Manage people performance	13/01/16	21/03/16	01/04/16	15/05/16	275	\$1700	
		CPPDSM4005A	Establish and build client-agency relationships							
Part 2		BSBMGT605B	Provide leadership across the organization							.24
DPS-2/2		CPPDSM4056A	Manage conflict and disputes in the property industry							
		BSBLED401A	Develop teams and individuals							
Part 3	Cluster 3	CPPDSM4018A	Prepare and present property reports		16/05/16	30/05/16	17/07/16	70	\$1700	.08
DPS-2/3	Cluster 5	CPPDSM4003A	Appraise property							.08
		CPPDSM4011A	List property for lease							
Part 4 DPS-2/4	Cluster 4	CPPDSM4012A	List property for sale		18/07/16	01/08/16	18/09/16	60	\$1700	
		CPPDSM4013A	Market property for lease							.08
		CPPDSM4014A	Market property for sale							

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Part 5	Cluster 5	CPPDSM4022A	Sell and finalize the sale of property by private treaty							
		CPPDSM4010A	Lease property		19/09/16	03/10/16	20/11/16	170	\$1700	
		CPPDSM4016A	Monitor and manage lease or tenancy agreement							.22
DPS-2/5		CPPDSM4019A	Prepare for auction							
		CPPDSM4004A	Conduct auction							
	Cluster 6	BSBSMB406A	Manage small business finances		21/11/16	05/12/17	22/01/17		\$1500	
Part 6		BSBRKG304B	Maintain business records					140		.18
DPS-2/6		CPPDSM4006A	Establish and manage agency trust accounts							
							Total Hours:	860	\$ 10,000	1.0

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