

VET FEE-HELP

Course Schedule

2016 Intake Commencement date for September



Qualification: CPP50307 Diploma of Property Services (Agency Management)

Course of Study: Diploma of Property Services (Agency Management) GROUP 17

Duration: 12 Months

Delivery Modes: eLearning, Correspondence and Blended

*** This course is made up of 6 Units of Study**

| Unit of Study | Clusters | Unit Of Competency | Unit Description | Administrative Date | Comm. Date | Census Date | Comp. Date | Unit Hours | Tuition Fee | EFTSL | |
|--------------------|-----------|--------------------|--|---------------------|------------|-------------|------------|------------|-------------|--------|-----|
| Part 1 DPS-17/1 | Cluster 1 | CPPDSM4007A | Identify legal and ethical requirements of property management to complete agency work | 29/08/2016 | 05/09/2016 | 19/09/2016 | 07/11/2016 | 145 | \$1700 | .20 | |
| | | CPPDSM4009B | Interpret legislation to complete agency work | | | | | | | | |
| | | CPPDSM4015B | Minimize agency and consumer risk | | | | | | | | |
| | | CPPDSM4008A | Identify legal and ethical requirements of property sales to complete agency work | | | | | | | | |
| | | CPPDSM4080A | Work in the real estate industry | | | | | | | | |
| | | CPPDSM5018A | Ensure a safe workplace in the property industry | | | | | | | | |
| Part 2 DPS-17/2 | Cluster 2 | CPPDSM4017A | Negotiate effectively in property transactions | | 29/08/2016 | 08/11/2016 | 21/11/2016 | 09/01/2017 | 275 | \$1700 | .24 |
| | | BSBMGT502B | Manage people performance | | | | | | | | |
| | | CPPDSM4005A | Establish and build client-agency relationships | | | | | | | | |
| | | BSBMGT605B | Provide leadership across the organization | | | | | | | | |
| | | CPPDSM4056A | Manage conflict and disputes in the property industry | | | | | | | | |
| | | BSBLED401A | Develop teams and individuals | | | | | | | | |
| Part 3 DPS-17/3 | Cluster 3 | CPPDSM4018A | Prepare and present property reports | 29/08/2016 | 10/01/2017 | 23/01/2017 | 10/03/2017 | 70 | \$1700 | .08 | |
| | | CPPDSM4003A | Appraise property | | | | | | | | |
| Part 4 DPS-17/4 | Cluster 4 | CPPDSM4011A | List property for lease | | 29/08/2016 | 13/03/2017 | 27/03/2017 | 15/05/2017 | 60 | \$1700 | .08 |
| | | CPPDSM4012A | List property for sale | | | | | | | | |
| | | CPPDSM4013A | Market property for lease | | | | | | | | |
| | | CPPDSM4014A | Market property for sale | | | | | | | | |

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|----------------------------|------------------|-------------|--|--|------------|-------------------|------------|-----|-----------|-----|
| Part 5 DPS-17/5 | Cluster 5 | CPPDSM4022A | Sell and finalize the sale of property by private treaty | | 16/05/2017 | 29/05/2017 | 17/07/2017 | 170 | \$1700 | .22 |
| | | CPPDSM4010A | Lease property | | | | | | | |
| | | CPPDSM4016A | Monitor and manage lease or tenancy agreement | | | | | | | |
| | | CPPDSM4019A | Prepare for auction | | | | | | | |
| | | CPPDSM4004A | Conduct auction | | | | | | | |
| Part 6 DPS-17/6 | Cluster 6 | BSBSMB406A | Manage small business finances | | 18/07/2017 | 27/07/2017 | 05/09/2017 | 140 | \$1500 | .18 |
| | | BSBRKG304B | Maintain business records | | | | | | | |
| | | CPPDSM4006A | Establish and manage agency trust accounts | | | | | | | |
| Total Hours: | | | | | | | | 860 | \$ 10,000 | 1.0 |

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Qualification: CPP50307 Diploma of Property Services (Agency Management)

Course of Study: Diploma of Property Services (Agency Management) GROUP 18

Duration: 12 Months

Delivery Modes: eLearning, Correspondence and Blended

*** This course is made up of 6 Units of Study**

| Unit of Study | Clusters | Unit Of Competency | Unit Description | Administrative Date | Comm. Date | Census Date | Comp. Date | Unit Hours | Tuition Fee | EFTSL |
|--------------------|-----------|--------------------|--|---------------------|------------|-------------|------------|------------|-------------|-------|
| Part 1 DPS-18/1 | Cluster 1 | CPPDSM4007A | Identify legal and ethical requirements of property management to complete agency work | 14/09/16 | 19/09/2016 | 03/10/2016 | 21/11/2016 | 145 | \$1700 | .20 |
| | | CPPDSM4009B | Interpret legislation to complete agency work | | | | | | | |
| | | CPPDSM4015B | Minimize agency and consumer risk | | | | | | | |
| | | CPPDSM4008A | Identify legal and ethical requirements of property sales to complete agency work | | | | | | | |
| | | CPPDSM4080A | Work in the real estate industry | | | | | | | |
| | | CPPDSM5018A | Ensure a safe workplace in the property industry | | | | | | | |
| Part 2 DPS-18/2 | Cluster 2 | CPPDSM4017A | Negotiate effectively in property transactions | | | | | | | |
| | | BSBMGT502B | Manage people performance | | | | | | | |
| | | CPPDSM4005A | Establish and build client-agency relationships | | | | | | | |
| | | BSBMGT605B | Provide leadership across the organization | | | | | | | |
| | | CPPDSM4056A | Manage conflict and disputes in the property industry | | | | | | | |
| | | BSBLED401A | Develop teams and individuals | | | | | | | |
| Part 3 DPS-18/3 | Cluster 3 | CPPDSM4018A | Prepare and present property reports | 24/01/2017 | 06/02/2017 | 23/03/2017 | 70 | \$1700 | .08 | |
| | | CPPDSM4003A | Appraise property | | | | | | | |
| Part 4 DPS-18/4 | Cluster 4 | CPPDSM4011A | List property for lease | 24/03/2017 | 04/04/2017 | 24/05/2017 | 60 | \$1700 | .08 | |
| | | CPPDSM4012A | List property for sale | | | | | | | |
| | | CPPDSM4013A | Market property for lease | | | | | | | |
| | | CPPDSM4014A | Market property for sale | | | | | | | |

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|----------------------------|------------------|-------------|--|--|------------|-------------------|------------|-----|-----------|-----|
| Part 5 DPS-18/5 | Cluster 5 | CPPDSM4022A | Sell and finalize the sale of property by private treaty | | 25/05/2017 | 06/06/2017 | 25/07/2017 | 170 | \$1700 | .22 |
| | | CPPDSM4010A | Lease property | | | | | | | |
| | | CPPDSM4016A | Monitor and manage lease or tenancy agreement | | | | | | | |
| | | CPPDSM4019A | Prepare for auction | | | | | | | |
| | | CPPDSM4004A | Conduct auction | | | | | | | |
| Part 6 DPS-18/6 | Cluster 6 | BSBSMB406A | Manage small business finances | | 26/07/2017 | 07/08/2017 | 19/07/2017 | 140 | \$1500 | .18 |
| | | BSBRKG304B | Maintain business records | | | | | | | |
| | | CPPDSM4006A | Establish and manage agency trust accounts | | | | | | | |
| Total Hours: | | | | | | | | 860 | \$ 10,000 | 1.0 |